Eastlake North High School
Computer II
Mrs. Medic
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Class expectations

Computer Science II is a semester course, which is taught in a lecture/PC lab environment. It is designed to build on the skills learned in Computer Science I. The course consists of:

1. Use of Microsoft Office and Google Apps
2. Use of the Internet and HTML
3. Web Design

Students will enter this class with a variety of computer experience. The goal of this course is to teach programs that are being used in today's society and also to teach the adaptability to future programs that may be used.

Lab Procedures

- Absolutely **NO FOOD or DRINK** will be allowed in the computer lab. Computers are very delicate items that are being used 8 periods a day, therefore eliminating the element of spilling on them is necessary.

- **DO NOT DOWNLOAD ANYTHING!** There is no need to download anything. **DO NOT STREAM VIDEO.** Streaming video takes up to much bandwidth and slows down everyone else in the school. Instant messaging programs may not be accessed during class.

- Each student may have their own computer during each period. However, there are tables in the middle of the room. In the event that you are not treating the computers properly, you will be moved to the table and given a 0 for that particular assignment. Improper treatment is open-ended and includes many things. One of those things is not doing the work that has been assigned to you.

- Lab and class work must be done in this lab. Copying someone else's work will result in a grade of 0 for that assignment. A second offense will result in a failure for that 9-week grading period. A third offense will result in possible failure of the class and a parent conference will be requested.

Attendance

Class attendance is important, so make sure you are here or logged on if virtual so you do not fall behind. If you miss class and have an excused absence, you will be permitted the same number of days to make up the assignment. If you miss class and it is unexcused, (in other words, if you choose to skip this class), you will be written up and not permitted to make up the work you missed. Students are also required to be in the room and seated when the bell rings and online on time if virtual.

Homework

Homework in this class will be limited. Due to the fact that there are enough computers for each student, almost all work in the class will be done during class time. Points will be given for correctness and completion of all work. Work not completed when due will be graded as it is. Students that need more time may speak to me and make arrangements to come in to work prior to the due date. Make up work for excused absences may be done at home and brought in on a flash drive or through e-mail. Make up work can also be done at school after they have completed that day's assignment or if they have made an arrangement to come in during their study hall.

Grading

Evaluation will consist of tests, completion of programs and projects, and performance using application software. The posting of grades will be done on a regular basis.

Using our Network

1. Certain assignments will require using the Internet. Use of the Internet is not to be abused. Only after all assignments have been completed will students be allowed time on the Internet. Students accessing inappropriate sites will be barred from future Internet use.
2. Viruses can cause great problems for a computer system. For that reason, students are not to bring any disk or CD from home without prior permission.
3. Students are not allowed to log on to the network with someone else's ID
4. Students will not be permitted to make changes to the system or to the hard drive
5. Students are not allowed to use DOS or Windows in order to explore systems or network files.

Guidelines for Success

1. Be prepared for class
2. I will try to keep you informed on the week's activities. Tests and quizzes will be announced in advance
3. Do not copy other student's work
4. When you need extra time to complete an assignment let me know so we can make arrangements.
5. You are NOT allowed to alter or modify the system in any way. Failure to comply will result in disciplinary action.
6. Respect the hardware and other classroom equipment!